



April 5th, 2023

City Council Meeting

Information Packet

AGENDA ITEM #1

Declaration of Child Abuse Prevention
Month

Any City Proclamation April 2023

WHEREAS, the children of (Name of City) are the future of our state's success and investing in their general welfare, safety and livelihood are of utmost priority; and

WHEREAS, all children deserve to grow up in a safe and nurturing environment to assure they reach their full potential as they grow and develop; and

WHEREAS, the protection of children and strengthening of families is of concern and responsibility of all (Name of City) citizens because the wellness of children affects our lives now and will continue to affect us in the future; and

WHEREAS, child abuse is a serious problem with 9,695 confirmed child victims in the state of Utah last fiscal year with each of those cases impacting an entire family and affecting the community as a whole: and

WHEREAS, child abuse respects no racial, religious, socio-economic or geographic boundaries, and

WHEREAS, all citizens of (Name of City) need to become more aware of child abuse and its prevention within their respective communities and actively encourage and support parents to raise their children in a safe and nurturing environment, and

WHEREAS, preventing child abuse requires each member of the community to be attentive to the problems of families around them and commit to do everything they can to help.

NOW THEREFORE, the Mayor and City Council of (Name of City) on behalf of the (population of city) citizens, proclaim April 2023 as **CHILD ABUSE PREVENTION MONTH** and we call upon all our citizens to renew their commitment to be educated on the impact of child abuse and join in working for its prevention within our communities.

ADOPTED on this the _____ (date) day of _____ (month), _____(year)
in(Name of city), Utah.

(Name of Mayor)

(Name of City) City Mayor

AGENDA ITEM #2

20 year recognition of Tree City

Designation by Arbor Day Foundation

FOR IMMEDIATE RELEASE

Contact:

Jasmine Putney

Arbor Day Foundation

402-216-9307

jputney@arborday.org

Arbor Day Foundation Names Grantsville a 2022 Tree City USA®

LINCOLN, Nebraska (3/16/2023) – Grantsville was named a 2022 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

Grantsville achieved Tree City USA recognition by meeting the program's four requirements: maintaining a tree board or department, having a tree care ordinance, dedicating an annual community forestry budget of at least \$2 per capita, and hosting an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

“Tree City USA communities see the positive effects of an urban forest firsthand,” said Dan Lambe, chief executive of the Arbor Day Foundation. “The trees being planted and cared for by Grantsville are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it’s through volunteer engagement or public education.”

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and extreme heat and flooding. Grantsville is doing its part to address these challenges for residents both now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.

AGENDA ITEM #3

Public Comments.

Public Comments will also be taken by email until 5:00 pm on April 5th, 2023.

Please email comments to

bbaugh@grantsvilleut.gov. Please add 'Public Comment' in the subject line.

AGENDA ITEM #4

Summary Action Items:

- a. Minutes from the Regular Meeting held on 02/01/2023
- b. Approval of Bills

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON MARCH 15th, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00
P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow
Jolene Jenkins
Scott Bevan
Jeff Hutchins
Darrin Rowberry
Jewel Allen

Council Members Not Present:

Appointed Officers and Employees Present:

Crystal Oldewage, HR/Treasurer
Dan England, City Engineer
Robert Sager, Police Chief
Braydee Baugh, Recorder
Jesse Wilson, City Manager
Brett Coombs, City Attorney

**Citizens and Guests Present: Merrill Nelson, Shea Durfee, Kyle Hale, T. Joey
Woodward**

There were many members of the public present in person and via Zoom

Mayor Critchlow asked Councilmember Sgt. Watson to lead the Pledge of Allegiance.

AGENDA:

- 1. Public Comments:** Regina Tippetts emailed in a public comment: *I live on Nygreen St, down from the new elementary school Twenty Wells. I hope you are aware that during the building of the school and subdivisions, our road was severely damaged (likely from putting in utility services; eg; gas down our street). The road is now mud, which prevents me and my family from our former daily walks, taking our dogs for walks along with the huge potholes / mud puddles - which results in mud on our tires, in our driveway and garage, which of course gets tracked in our house. It's a slip hazard and is causing increased wear and tear / damage to our cars and has replaced a formerly scenic walk to an eye sore. I moved to Grantsville for a better quality of life over 11 years ago. The current quality of life has plummeted beyond my concerns when I heard about the new school and subdivisions. To a ridiculous extent. How was this allowed to happen? Construction companies are supposed to protect the roads so this doesn't happen and*

if they make a mess, they are supposed to fix it. Regardless, to my mind, this is the fault of those running the town - as they allowed this to happen and have not addressed it. I'd like to know when this is going to be addressed. Respectfully, Regina Tippets

2. Summary Action Items.

- a. Approval of minutes from March 1st, 2023 Regular Meeting
- b. Approval of Bills totaling \$283,890.70

Motion: Councilmember Hutchins made a motion to approve the summary action items.

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Abstain”, and Councilmember Jenkins, “Aye”. The motion carried.

3. Consideration of Ordinance 2023-02 approving the amendment to the General Plan to include the revised Master Traffic Plan

Councilmember Hutchins acknowledge this plan was built on current information and demographics for the community. Councilmember Rowberry advised the plan is a live-document and should be modified as things change. Councilmember Jenkins would like community outreach to allow residents to give feedback regarding the plan. Councilmember Allen asked if there was any public feedback regarding this proposed plan. City Engineer, Dan England, advised that there were several committees that provided input to this plan. Councilmember Jenkins wanted to know if this plan would aid in working with UDOT. Mr. Wilson advised this plan would assist with the Capital Facilities Plan. Councilmember Hutchins noted this helps identify deficiencies in the plan. Mr. England advised there is a second phase that includes a strong biking trail system.

Motion: Councilmember Allen made the motion to approve Ordinance 2023-02 adopting the amendment of the General Plan to include the revised Master Traffic Plan

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Consideration of Resolution 2023-09 appointing Barbara Yauney to the Board of Adjustments

Motion: Councilmember Hutchins made the motion to approve Resolution 2023-09 appointing Barbara Yauney to the Board of Adjustments

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

5. Consideration of Resolution 2023-10 appointing Stacy Given to the Library Board of Trustees

Motion: Councilmember Jenkins made the motion to approve Resolution 2023-10 appointing Stacy Given to the Library Board of Trustees

Second: Councilmember Bevan seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. Consideration of Resolution 2023-11 awarding the contract for Pickleball Courts at Cherry Street Park

Jesse Wilson represented this item. Mr. Wilson advised the City received 2 bids through the RFP process. Mr. Wilson advised the hope is the contractor will be able to complete the work prior to the 4th of July competition. Councilmember Jenkins asked if the construction will interfere with the soccer games. Mr. Wilson advised there may be some interruption but will coordinate with the contractor to mitigate the impact and ensure the worksite is safe for patrons of the park. Councilmember Jenkins noted the Resolution refers to Hollywood Park. Mayor Critchlow advised this needs to be corrected in the motion. Councilmember Bevan wanted to confirm the direction the courts would run. Public Works Director, James Waltz, advised the weather will be a factor in the construction time frame.

Motion: Councilmember Allen made the motion approve Consideration of Resolution 2023-11 awarding the contract for Pickleball Courts at Cherry Street Park

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

7. Consideration of Resolution 2023-12 approving the creation of a Police Lieutenant and Police Sergeant position

Chief Sager was present for this item. Chief Sager advised the supervision is spread thinly and would like to modify the current organization structure to provide more supervision. Councilmember Hutchins asked what the increase in salary will look like. Mr. Wilson explained that with the amount Chief made, there is room in the salary budget to absorb the cost. Councilmember Hutchins asked if the hiring will be internal. Councilmember Allen appreciated Chief Sager looking to the future needs of the City and anticipating the growth.

Motion: Councilmember Hutchins made a motion to approve Resolution 2023-12 approving the creation of a Police Lieutenant and Police Sergeant position

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

8. Consideration of Resolution 2023-13 awarding the contract for the Hollywood Park Parking Lot Expansion

Mr. Wilson was present for this item. Mr. Wilson advised this is being paid in part by the COG grant Councilmember Allen was able to obtain. Mr. Wilson advised the original bid was high and there was negotiation between the contractor to bring the bid down. Councilmember Hutchins wanted to clarify the scope of work being done. Councilmember Jenkins asked what the increase in parking spots will be. Councilmember Rowberry advised it will be increased by 36 parking spots. Councilmember Allen asked where the funding is coming from.

Motion: Councilmember Allen made the motion to approve Resolution 2023-13 awarding the contract for the Hollywood Park Parking Lot Expansion

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

9. Discussion regarding Merrill Nelson's Tooele County Historical Book

Merrill Nelson was present for this item. Mr. Nelson advised he is writing a book about Grantsville City history and is seeking support from the City. Mr. Nelson advised the

most recent book regarding Grantsville History is 70 years old since being published. Mr. Nelson advised his book will be complete in 2 months and contain over 200 pages and photograph. Mr. Nelson advised there will be artist features from local Grantsville residents. Mr. Nelson is not seeking any compensation for his personal time for the book and is seeking assistance in binding the book and layout services. Mr. Nelson is asking for \$10,000. \$5,000 would be for layout and graphic design and \$5,000 for printing. Mr. Nelson advised anything that goes over that will be covered by Mr. Nelson personally. Mr. Nelson asked the City assist in selling and distributing and recoup the cost with the hope the money will be used towards other historical projects. Councilmember Hutchins supported the project. Councilmember Hutchins thanked Mr. Nelson for his efforts in making sure the history of Grantsville was not lost. Councilmember Jenkins asked if there was a way to set up and take donations. Councilmember Hutchins advised the support would come from residents purchasing the book. Councilmember Jenkins asked if the Historical Committee has a budget. Mr. Wilson advised the Historical Committee has a minimal budget. Mayor Critchlow advised the details need to be worked out with staff to get the funding set up. Joey Woodward with Woodward Co. stood and wanted to provide \$500 towards the donation of the book.

10. Council Reports

Councilmember Rowberry: Appreciates the work being done with sandbags

Councilmember Jenkins: Appreciates Public Works and their efforts.

Suggested citizens go to fill sandbags. Would like to remind everyone of the slowdown safe driving contest for students to enter a video submission for a slogan. Would like to have more people join the Summer of Fun committee.

Councilmember Bevan: Met last week with the Historical Preservation Committee, will meet 2nd and 4th Wednesday of the month, but may change. Beautification committee inventoried the trailer and there is a lot of items in there. Would like to share recognition with Tire Revolution for putting new tires on the trailer.

Councilmember Hutchins: Would like an update on the flooded basements and flood mitigation efforts. Appreciates the work being done on the Sociable and the efforts put in by the committee to get it done.

Councilmember Allen: Would like to show appreciation to Public Works for handling the impact the snow had.

Mayor: Extended appreciation to Merrill Nelson for the work on the book. Advised the reservoir is at 195% capacity today. Appreciated Staker Parson for donating sand and the work Public Works has done to set up sand stations and clean out the runoff ditches. Advised they are working with the EOC to get weather reports. Mayor Critchlow expressed excitement with the Sociable and noted only 4 have been missed in the history of Grantsville. Mayor Critchlow advised Erda has asked us to take over the animal control for their area. April 15th is the opening day for the little league baseball season. Would like a Joint meeting at 6:00pm with Planning Commission.

11. Closed Session (Personnel, Real Estate, Imminent Litigation).

Unapproved

There was no closed session

12. Adjourn.

Motion: Councilmember Hutchins made the motion to adjourn

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

AGENDA ITEM #5

Consideration of Resolution 2023-14
adopting the Municipal Wastewater
Planning Program report for Year Ending
2022

**GRANTSVILLE CITY
RESOLUTION 2023-14**

A RESOLUTION ADOPTING A MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP) TO MAINTAIN EFFLUENT REQUIREMENTS CONTAINED IN THE UTAH POLLUTANT DISCHARGE ELIMINATION SYSTEM (UPDES) PERMIT

Be it resolved by the Grantsville City Council of Grantsville City, Utah as follows:

SECTION ONE: PURPOSE. The purpose of this Resolution is to adopt a Municipal Wastewater Planning Program in accordance with Utah Statutory law and Federal Environmental standards to ensure that Grantsville City’s water operation and maintenance, collection, and condition of facilities is maintained within proper standards and law.

SECTION TWO: AMENDMENT. Grantsville City’s hereby adopts the attached Municipal Wastewater Planning Program Annual Report for the year ending 2022 as “Exhibit “A”.

SECTION THREE: REPEALER. Any Grantsville City Ordinance or regulation in conflict with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION FOUR: EFFECTIVE DATE. The amendments enacted by this Resolution shall take effect immediately upon all requirements under the Utah Code regarding its legal passage have been complied with.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY,
THIS 15th DAY OF APRIL, 2023.

By Mayor Neil Critchlow

ATTEST:

Resolution 2023-14

Page 2 of 3

Braydee Baugh, City Recorder

(S E A L)

Exhibit “A”

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2022
GRANTSVILLE CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

Please download a copy of your form by clicking "Download PDF" below.

Below is a summary of your responses

[Download PDF](#)

SUBMIT BY APRIL 15, 2023

Are you the person responsible for completing this report for your organization?

Yes

No

This is the current information recorded for your facility:

Facility Name:	GRANTSVILLE CITY
Contact - First Name:	Markus
Contact - Last Name:	Seat
Contact - Title	Operator
Contact - Email:	markus.seat@grantsvillecity.com

Contact - Phone:	435-224-3261
Contact - Email:	mseat@grantsvilleut.gov

Is this information above complete and correct?

Yes

No

Your wastewater system is described as Collection, Discharging Lagoon & Financial:

Classification: COLLECTION

Grade: II

(if applicable)

Classification: TREATMENT

Grade: I

Is this correct?

WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

Yes

No

Click on a link below to view a previous year's examples of sections in the survey:

(Your wastewater system is described as Collection, Discharging Lagoon & Financial)

[MWPP Collection System.pdf](#)

[MWPP Discharging Lagoon.pdf](#)

[MWPP Financial Evaluation.pdf](#)

[MWPP Mechanical Plant.pdf](#)

[MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

Yes

No

Financial Evaluation Section

Form completed by:

Markus Seat

Part I: GENERAL QUESTIONS

Yes

No

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Yes

No

Are you collecting 95% or more of your anticipated sewer revenue?

Are Debt Service Reserve Fund⁶ requirements being met?

What was the annual average User Charge¹⁶ for 2022?

29.71

* (CAP)0

Do you have a water and/or sewer customer assistance program (CAP)?

Yes

No

Part II: OPERATING REVENUES AND RESERVES

Yes

No

Are property taxes or other assessments applied to the sewer systems¹⁵?

Yes

No

Are sewer revenues¹⁴ sufficient to cover operations & maintenance costs⁹, and repair & replacement costs¹² (OM&R) at this time?

Are projected sewer revenues sufficient to cover OM&R costs for the *next five years*?

Does the sewer system have sufficient staff to provide proper OM&R?

Has a repair and replacement sinking fund¹³ been established for the sewer system?

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

Yes

No

Are sewer revenues sufficient to cover all costs of current capital improvements³ projects?

Has a Capital Improvements Reserve Fund⁴ been established to provide for anticipated capital improvement projects?

Yes

No

Are projected Capital Improvements Reserve Funds sufficient for the *next five years*?

Are projected Capital Improvements Reserve Funds sufficient for the *next ten years*?

Are projected Capital Improvements Reserve Funds sufficient for the *next twenty years*?

Part IV: FISCAL SUSTAINABILITY REVIEW

Yes

No

Have you completed a Rate Study¹¹ within the last five years?

Do you charge Impact fees⁸?

2022 Impact Fee (if not a flat fee, use average of all collected fees) =

1529.00

Yes

No

Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?

Do you maintain a Plan of Operations¹⁰?

Have you updated your Capital Facility Plan² within the last five years?

Yes

No

Do you use an Asset Management¹ system for your sewer systems?

Yes

No

Do you know the total replacement cost of your sewer system capital assets?

Yes

No

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

0

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Cost of projected capital improvements

Cost

Purpose of Improvements

Please enter a valid

New Increase

	Cost	Replace/Restore Purpose of Improvements	New Technology	Increase Capacity
2023	Please enter a valid numerical value	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2023 thru 2027	92,367,649	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2028 thru 2032		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2033 thru 2037		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2038 thru 2042		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Yes

Collections System Section

Form completed by:

May Receive Continuing Education /units (CEUs)

Markus Seat

Part I: SYSTEM DESCRIPTION

What is the largest diameter pipe in the collection system (diameter in inches)?

24

What is the average depth of the collection system (in feet)?

10

What is the total length of sewer pipe in the system (length in miles)?

84 miles

How many lift/pump stations are in the collection system?

2

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

1085

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

No

What year was your collection system first constructed (approximately)?

1971

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

2009

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;*
- (b) affects one or more public, commercial or industrial structure(s);*
- (c) may result in a public health risk to the general public;*
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or*
- (e) discharges to Waters of the state.*

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2022

Number

Number of Class 1 SSOs in Calendar year

0

Number of Class 2 SSOs in Calendar year

0

Please indicate what caused the SSO(s) in the previous question.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

N/A

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

Number of new commercial/industrial connections in the last year

3

Number of new residential sewer connections added in the last year

178

Equivalent residential connections⁷ served

6206

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

3

Approximate population served

13,400

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Markus Seat	II	mseat@grantsvilleut.gov

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	

Collection Grade I:	<input type="text"/>
Collection Grade II:	<input type="text"/>
Collection Grade III:	<input type="text"/>
Collection Grade IV:	<input type="text"/>

List all other Collection System operators by certification grade, separate names by commas:

	Name
	separate by comma
SLS ¹⁷ Grade I:	<input type="text"/>
Collection Grade I:	<input type="text"/>
Collection Grade II:	Austin Clark, Bryce Ekins
Collection Grade III:	<input type="text"/>
Collection Grade IV:	<input type="text"/>
No Current Collection Certification:	<input type="text"/>

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Part V: FACILITY MAINTENANCE

Yes

No

Have you implemented a preventative maintenance program for your collection system?

Have you updated the collection system operations and maintenance manual within the past 5 years?

- | | Yes | No |
|---|----------------------------------|----------------------------------|
| Do you have a written emergency response plan for sewer systems? | <input checked="" type="radio"/> | <input type="radio"/> |
| Do you have a written safety plan for sewer systems? | <input checked="" type="radio"/> | <input type="radio"/> |
| Is the entire collections system TV inspected at least every 5 years? | <input type="radio"/> | <input checked="" type="radio"/> |
| Is at least 85% of the collections system mapped in GIS? | <input checked="" type="radio"/> | <input type="radio"/> |

Part VI: SSMP EVALUATION

- | | Yes | No |
|---|----------------------------------|----------------------------------|
| Has your system completed a Sewer System Management Plan (SSMP)? | <input checked="" type="radio"/> | <input type="radio"/> |
| Has the SSMP been adopted by the permittee's governing body at a public meeting? | <input checked="" type="radio"/> | <input type="radio"/> |
| Has the completed SSMP been public noticed? | <input checked="" type="radio"/> | <input type="radio"/> |
| During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan? | <input type="radio"/> | <input checked="" type="radio"/> |

Date of Public Notice

09/30/2015

During 2022, was any part of the SSMP audited as part of the five year audit?

Yes

No

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

Yes

No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Adequate

What sewerage system capital improvements³ does the utility need to implement in the next 10 years?

Upsizing sewer main line on West Street and West Clark Street. Add Mechanical Plant Willow Street sewer main line upgrade

What sewerage system problems, other than plugging, have you had over the last year?

None

Is your utility currently preparing or updating its capital facilities plan²?

Yes

No

Does the municipality/district pay for the continuing education expenses of operators?

operators:

100% Covered

Partially cover

Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

Yes

No

Any additional comments?

None

This is the end of the Collections System questions

To the best of my knowledge, the Collections System section is completed and accurate.

Yes

Discharging Lagoon Facility

Form completed by:

May Receive Continuing Education /units (CEUs)

Markus Seat

Part I: INFLUENT INFORMATION

Please provide the average influent flow rate and average influent BOD₅ and TSS loading rates listed below for your facility.

	Average Daily Flow (MGD)	Average Daily BOD ₅ Load (lb/day)	Average Daily TSS Load (lb/day)
Design Basis or Rated Capacity	1.5	2502	3503
2022 Average	.87	794.72	1122.56
Percent Capacity in Use	.58	.32	.32

Part II: EFFLUENT INFORMATION

How many Notices of Violation (NOVs) did you receive for this facility in the review year?

1

Part III: DISCHARGES

Answer

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure?

0

Part IV: FACILITY AGE

In what year were the following process units most recently constructed, upgraded or renewed?

Note: If a unit process does not apply to your system enter the Evaluation Year under Construction or Upgrade Year.

	Evaluation Year	Construction or Upgrade Year	Age
Headworks	2022	2011	11
Lagoons (including aeration)	2022	2011	11
Disinfection	2022	1995	27
Land Application/Disposal	2022	N/A	N/A

Part V: NEW DEVELOPMENT

	Answer
Number of new commercial/industrial connections added in the last year	3
Number of new residential sewer connections added in the last year	178
Equivalent residential connections ⁷ served	6206

Part VI: OPERATOR CERTIFICATION

How many treatment operators do you employ?

Utah Administrative Rules require all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Wastewater Treatment

System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Markus Seat	I	mseat@grantsvilleut.gov

List all other Wastewater Treatment System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	<input type="text"/>
Treatment Grade I:	<input type="text"/>
Treatment Grade II:	<input type="text"/>
Treatment Grade III:	<input type="text"/>
Treatment Grade IV:	<input type="text"/>

List all other Wastewater Treatment System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	<input type="text"/>
Treatment Grade I:	<input type="text"/>
Treatment Grade II:	<input type="text"/>
Treatment Grade III:	<input type="text"/>
Treatment Grade IV:	<input type="text"/>
No Current Treatment Certification:	<input type="text"/>

Is/are your DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

No

Part VII: FACILITY MAINTENANCE

Yes

No

Have you implemented a preventative maintenance program for your treatment system?

Have you updated the treatment system operations and maintenance manual within the past 5 years?

Identify the types of treatment units at your facility.

Screening

Grit Removal

Lagoon Variations

Phosphorus Treatment

Chlorine Disinfection

UV Disinfection


Land Application/Disposal

This is the end of the Discharging Lagoon Facility questions

To the best of my knowledge, the Discharging Lagoon Facility section is completed and accurate.

Yes

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.

 clear

Has this been adopted by the council? If no, what date will it be presented to the council?

- Yes
- No

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

04/15/2023

Please log in.

Email

PIN

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. Completion of the collection section meets the annual reporting requirement for the USMP. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

Powered by Qualtrics 

AGENDA ITEM #6

Consideration of Resolution 2023-15
approving of the contract for Gary
Pinkham

**GRANTSVILLE CITY
RESOLUTION NO. 2023-15**

A RESOLUTION APPROVING A CONTRACT WITH GARY PINKHAM

Be it enacted and ordained by the City Council of Grantsville City, Utah as follows:

WHEREAS, the City Council hereby approves a contract with Gary Pinkham to work as a land use advisor for Grantsville City; and

WHEREAS, it is anticipated that Gary Pinkham will work with and advise the Grantsville City Development Review Committee; and

WHEREAS, the City Council hereby finds that entering into and executing the attached contract is in best interest of the City and its residents.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANTSVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Service Agreement. The City of Grantsville hereby approves the Professional Services Agreement with Gary Pinkham attached as Exhibit "A".

Section 2. Severability Clause. If any part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution and all provisions, clauses and words of this Resolution shall be severable.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY, THIS
5th DAY OF APRIL, 2023.

BY ORDER OF THE
GRANTSVILLE CITY COUNCIL

ATTEST

By Mayor Neil Critchlow

Braydee Baugh, City Recorder

PROFESSIONAL SERVICES CONTRACT

GRANTSVILLE CITY, a municipal corporation of the State of Utah ("Grantsville" or the "City"), and GARY PINKHAM ("Contractor") enter into this Contract on the 15 day of ~~BE~~ MARCH, 2023 ("Effective Date").

600
1. General Recitals.

- a. Whereas, Grantsville desires to retain the services of Contractor to serve as a land use advisor to the Development Review Committee ("DRC") (the "services"); and,
- b. Whereas, Contractor is willing, able, and competent to provide the services; and,
- c. Whereas, the parties desire to reduce to writing the agreement between them:

Now, therefore, in consideration of the promises and covenants hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

2. Services.

- a. Description. Contractor shall provide the following services as assigned by Grantsville City:
 - (1) Continue to provide advice to the DRC;
 - (2) Receive direction from the City Manager, Mayor and City Council, Planning Commission, and any other City staff.

Disclaimer of Right of Control. Nothing in this agreement shall be construed to create an employer-employee relationship. Contractor shall perform his duties competently in accordance with applicable law and standards of professional responsibility. Grantsville expressly disclaims any right to control the Contractor in the specifics of the manner in which the Contractor performs his duties. Contractor is an independent contractor, not a City employee. Contractor will not represent to be or hold himself out as an employee of the City. Contractor will make no representations, warranties, or commitments binding the City without its prior consent.

- b. Availability. Contractor agrees to be available at Grantsville offices upon reasonable notice. The City realizes that Contractor's other duties or employment may restrict the amount of time Contractor is able to spend on the services in any given week.
- c. Non-exclusivity. Grantsville retains the right to engage additional professional services as it deems necessary and appropriate.

3. Compensation.

- a. Rate. City shall remit payment in the amount of \$ 750⁰⁰ per month.
- b. No Benefits. Except as discussed in Section 3(a), the parties specifically agree that as an independent contractor, Contractor neither claims nor is entitled to regular employee benefits accorded to City employees.

4. Record Keeping.

Contractor agrees to maintain a record of services rendered on behalf of the City, including a description of the services performed. Contractor shall retain these records for a period of three (3) years after the services are performed and shall provide to the City access to Contractor's records for review at Grantsville offices upon reasonable notice.

5. Term of Agreement.

This Agreement shall terminate upon either party giving the other party notice of termination, pursuant to Section 7 of this Agreement.

7. Termination.

a. Without Cause. This Agreement may be terminated without cause by either party upon 3 calendar days written notice.

b. With Cause. Either of the parties may terminate this Agreement immediately for cause upon written notice.

c. Notice. Notice shall be deemed given e-mailed to the other party. Unless changed by written administrative amendment to this Agreement, addresses for each of the parties are as follows:

Contractor:
Gary Pinkham

Grantsville:
Jesse Wilson, City Manager
jwilson@grantsvilleut.gov

8. Complete Agreement: Amendment.

This Contract is the only agreement or understanding between the parties, and may be modified or amended only by a written document signed by both parties.

9. Partial Invalidity.

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

IN WITNESS WHEREOF, the parties have executed this Agreement below as of the Effective Date:

GRANTSVILLE CITY

CONTRACTOR

ATTEST:

AGENDA ITEM #7

Consideration of Resolution 2023-16
approving the Tooele County Dispatch
Service Agreement

**GRANTSVILLE CITY
RESOLUTION NO. 2023-16**

**A RESOLUTION APPROVING AN AGREEMENT WITH TOOELE COUNTY FOR
DISPATCH SERVICES FOR FISCAL YEAR 2022 – 2023**

Be it enacted and ordained by the City Council of Grantsville City, Utah as follows:

WHEREAS, the Tooele County Sherriff’s Office provides dispatch services for the Grantsville City Police Department; and

WHEREAS, Tooele County and the City desire to enter into a contract for fiscal year 2023-2024 defining their respective obligations in relation to dispatch services; and

WHEREAS, the proposed Dispatch Service Agreement is attached as Exhibit A; and

WHEREAS, local dispatch services are critical for the safety of the Grantsville City Police Officers and City residents, and promotes efficiency of local law enforcement operations; and

WHEREAS, the Grantsville City Council hereby determines that it is in the best interest of the City to approve the Dispatch Service Agreement between Tooele County and Grantsville City for fiscal year 2023-2024 and the City to pay Tooele County the total sum of \$167,740.00, paid in equal installment payments every quarter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANTSVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Dispatch Service Agreement. The City of Grantsville hereby approves the Dispatch Service Agreement attached as Exhibit “A”, and authorizes the City Manager to sign it.

Section 2. Severability Clause. If any part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution and all provisions, clauses and words of this Resolution shall be severable.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY, THIS 5th
DAY OF APRIL, 2023.

BY ORDER OF THE
GRANTSVILLE CITY COUNCIL

By Mayor Neil Critchlow

ATTEST

Braydee Baugh, City Recorder

Dispatch Service Agreement

Tooele County – Grantsville City

1. CONTRACTING PARTIES: This agreement made and executed the 1st day of July 2023, by and between TOOELE COUNTY, a body politic and corporate of the State of Utah, (hereinafter referred to as “County”), and Grantsville City, (hereinafter referred to as “City”).

2. PURPOSE: This agreement is for the purpose of Tooele County providing radio dispatch services to Grantsville City.

IN CONSIDERATION of the following mutual promises, terms and conditions, the parties agree as follows:

3. DISPATCH FEES: The County agrees to provide to the City the following radio dispatch services during the term of this agreement at an adequate level and in a timely fashion:

- a. Receive and prioritize 911 emergency and non-emergency telephone answering and radio dispatch service for the City 24 hours a day 7 days a week. Handle outbound telephone calls for officers when appropriate.
- b. Ensure officer safety by adequate security checks of on-duty officers.
- c. Gather, record, and report all data collected by the dispatch center and provide recordings of such upon request.
- d. Provide fire dispatch services.
- e. Provide Spillman Flex interface system technology analyst support.
- f. Conduct monthly area wide communication meetings.
- g. Run Utah Criminal Justice Information System database checks.
- h. Provide clearing house for NCIC entries including modifications and clears.
- i. Oversee county-wide wrecker rotation.

4. CONSIDERATION: In consideration of the County providing the dispatch services specified herein from July 1, 2023, through June 30, 2024, the City agrees to pay the County the sum of \$167,740.00. Said fees shall be paid to Tooele County on a quarterly basis and shall be paid without the necessity of being billed by the County. Said payments shall be made within fifteen (15) days following the end of each quarter. If payments are not made when due, they shall accrue interest at the rate of 1.5% per month until paid. The basis and method of computation of said amount is attached hereto as Tooele County Dispatch Fee Allocation in Exhibit “A” which by reference is made a part hereof. The County may at the end of each calendar year, adjust the fee it charges the City for dispatch services under this agreement.

5. BUDGET NOTICE: The County agrees to notify the City by January 31st of the previous year data, as requested. The County agrees to provide the agreement and fee allocation to the City no later than March 31st of each year.

6. CONTRACT TERM: This agreement shall take effect on July 1, 2023, and shall terminate on June 30, 2024, unless terminated sooner according to the terms and conditions of this agreement.

7. INADEQUATE SERVICE: If the City determines that it has received inadequate dispatch services under this agreement, the Police Chief shall report the problem, in writing, to the Sheriff. If the problem has not been resolved to the satisfaction of the City within fifteen (15) days, the original report, together with a supplemental report indicating the current status of the problem shall be forwarded to the Tooele County Council for review.

8. TERMINATION: This agreement may be terminated prior to its duration if a party materially breaches the terms or conditions thereof and provided the non-breaching party gives written notice to the breaching party to remedy said default if the said default is not cured within thirty (30) days after receipt of said notice. This agreement may also be terminated by either party for any reason upon ninety (90) days written notice. Failure to sign and return this agreement by August 31, 2023, shall be considered notice of termination and services will be discontinued.

9. LIABILITY: It is mutually agreed that each party shall be responsible for the negligent acts of their own representatives or employees and shall hold the other party harmless from claims made as a result of work performed by reason of this agreement.

DATED this 1st day of July 2023

GRANTSVILLE CITY

TOOELE COUNTY

Neil Critchlow, Mayor

Andy Welch, County Manager
Tooele County Council

ATTEST:

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Brett Coombs, City Attorney

Colin Winchester
Tooele County Deputy Attorney

AGENDA ITEM #8

Consideration of Resolution 2023-17
approving the contract between
Grantsville City Council and Grantsville
Redevelopment Agency

AGENDA ITEM #9

Consideration of Resolution 2023-18
approving the service fee waiver for
Veterans Memorial Donation

**GRANTSVILLE CITY
RESOLUTION NUMBER 2023-18**

**A RESOLUTION AUTHORIZING GRANTSVILLE CITY TO PAY ALL CREDIT
CARD SERVICE FEES INCURRED AS A RESULT OF DONATIONS TO THE
GRANTSVILLE CITY VETERANS MEMORIAL**

WHEREAS, the City Council has previously adopted a Consolidate Fee Schedule which requires payment of certain enumerated fees, including a 3% service fee when using a credit card to pay the City (*See* GCC 18-1-1); and

WHEREAS, the Grantaville City Veterans Memorial Sub-Committee desire to solicit and collect donations for creation of a veterans memorial; and

WHEREAS, the Grantsville City Council seeks to support their efforts by waiving and/or paying any credit card service fees incurred by the City as a result of any person or entity initiating a donation to the veterans memorial; and

WHEREAS, the City Council hereby finds that it is in the best interest of the City to waive all credit card service fees for the Grantsville City Veterans Memorial Sub-Committee.

NOW THEREFORE BE IT RESOLVED BY THE GRANTSVILLE CITY COUNCIL, that the City Council hereby approves waiver of all all credit card service fees for the Grantsville City Veterans Memorial Sub-Committee.

ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY,
THIS 5th DAY OF APRIL, 2023.

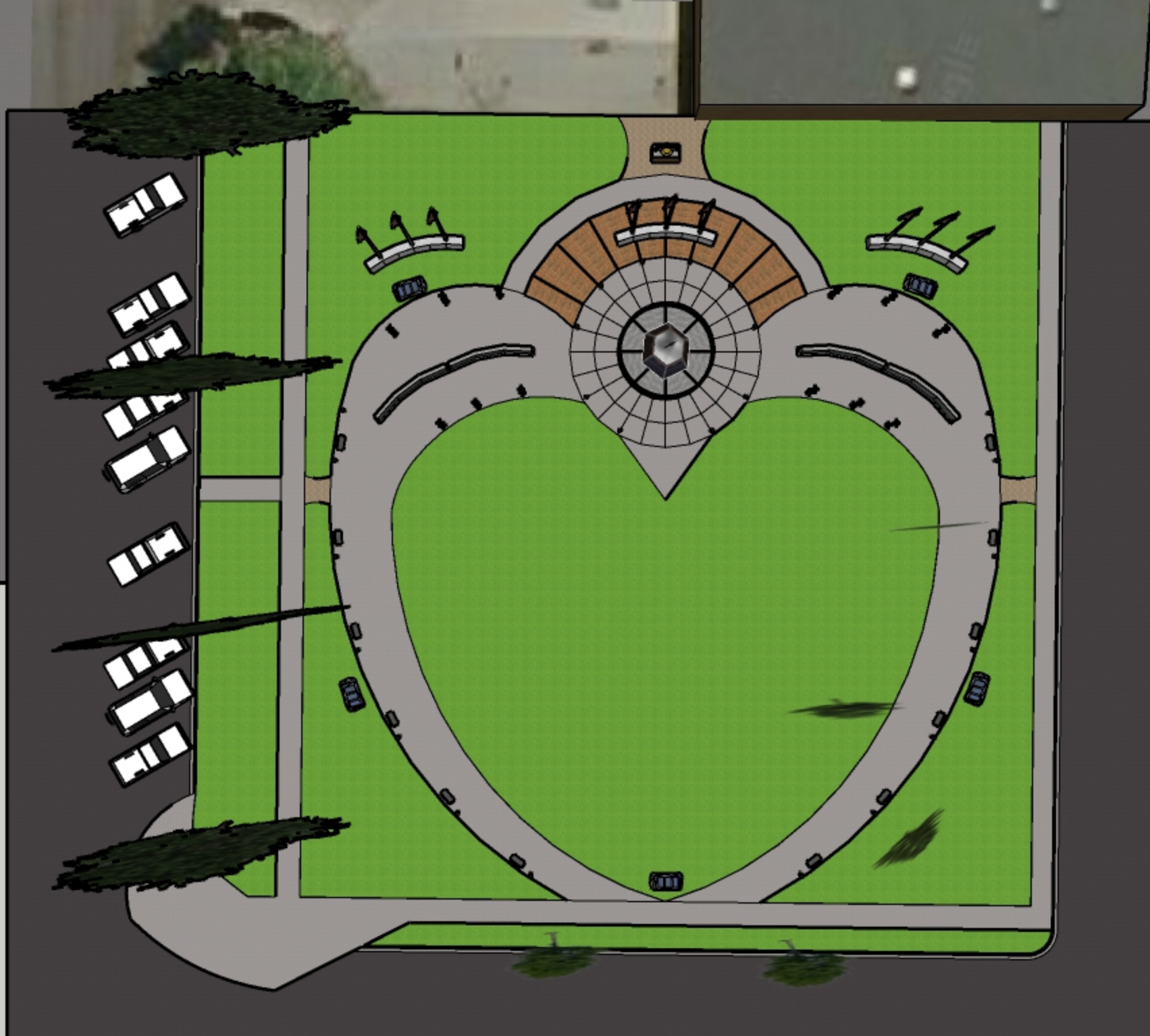
BY ORDER OF THE

By Mayor Neil Critchlow

ATTEST

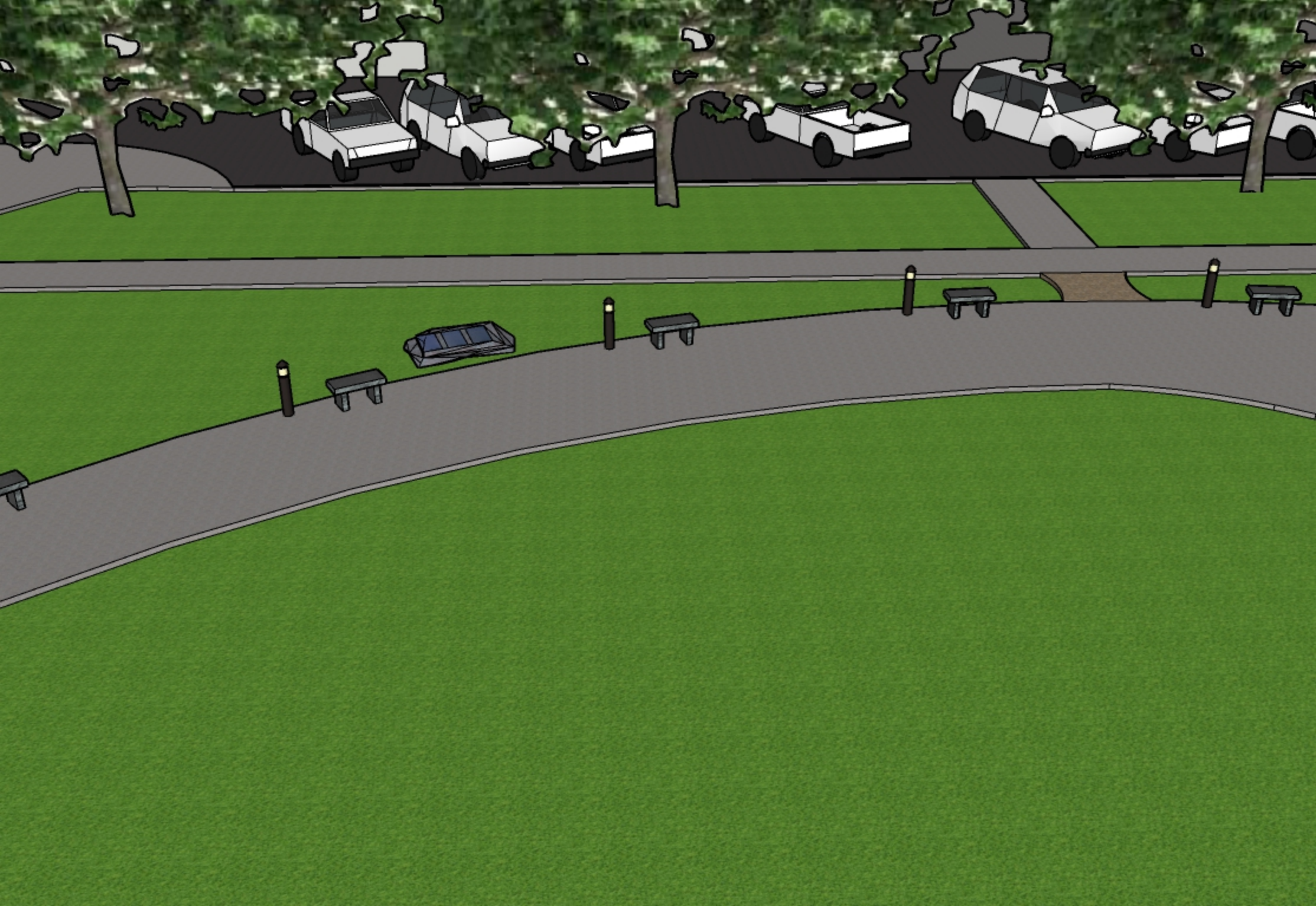
Braydee Baugh, City Recorder

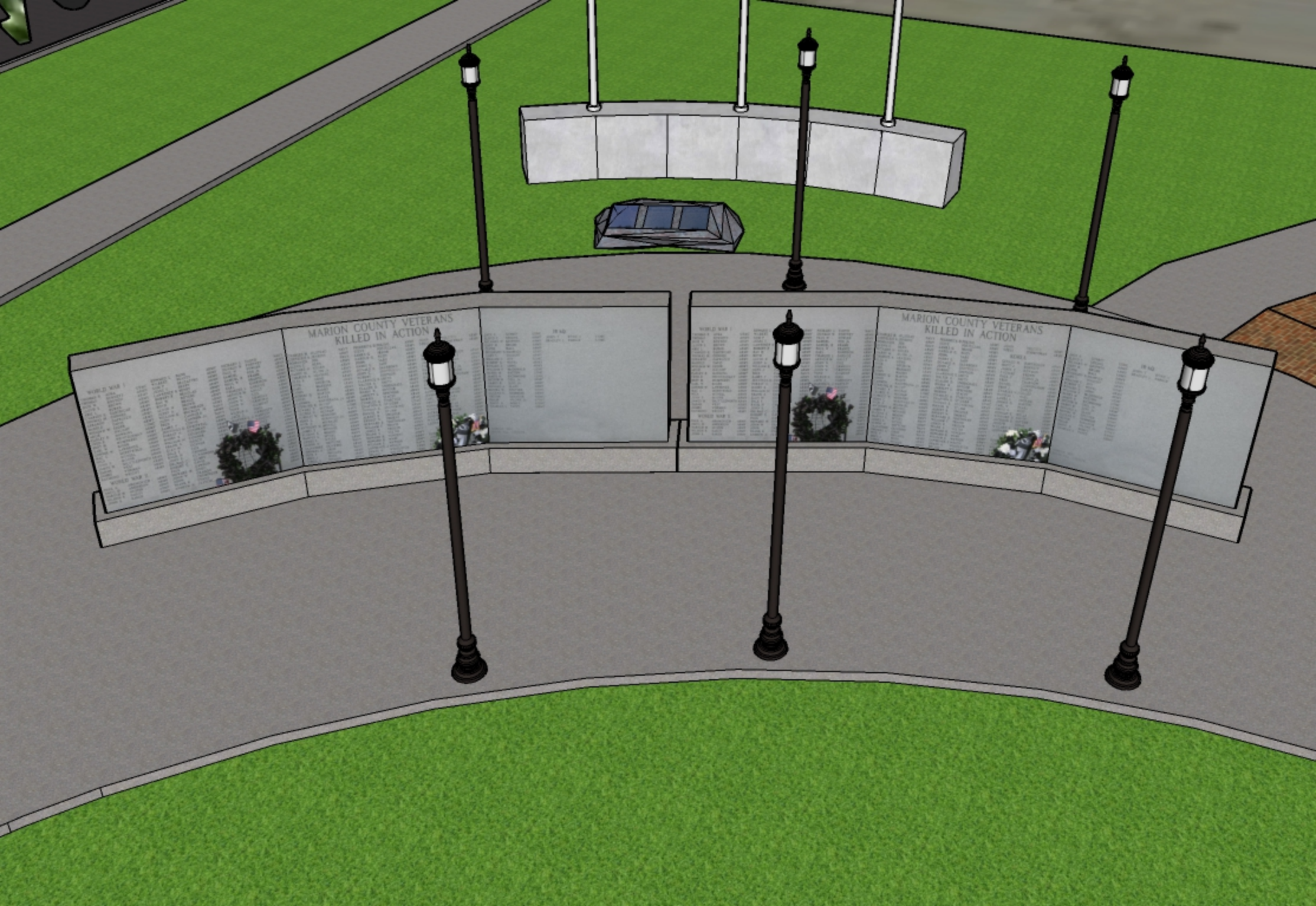




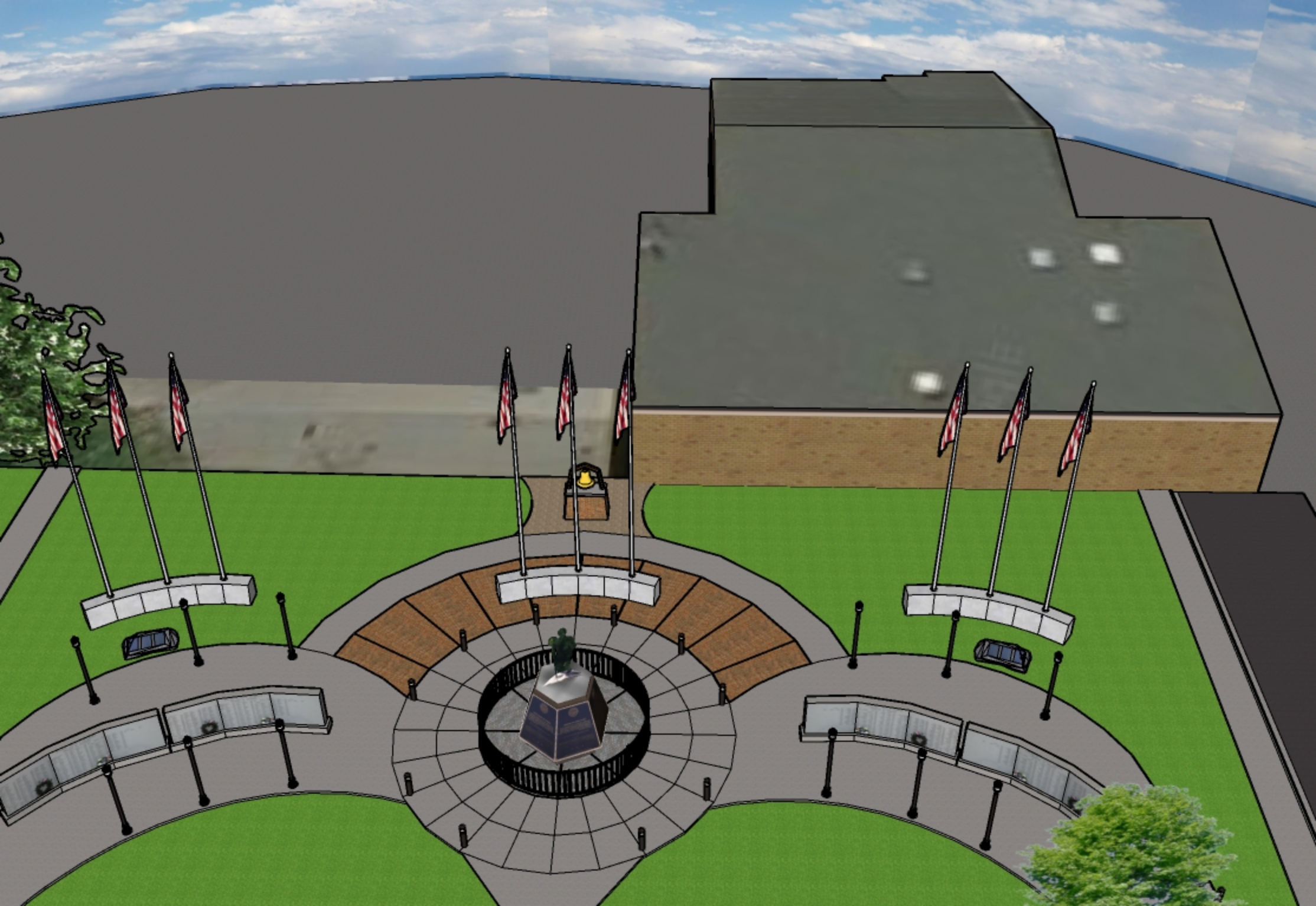


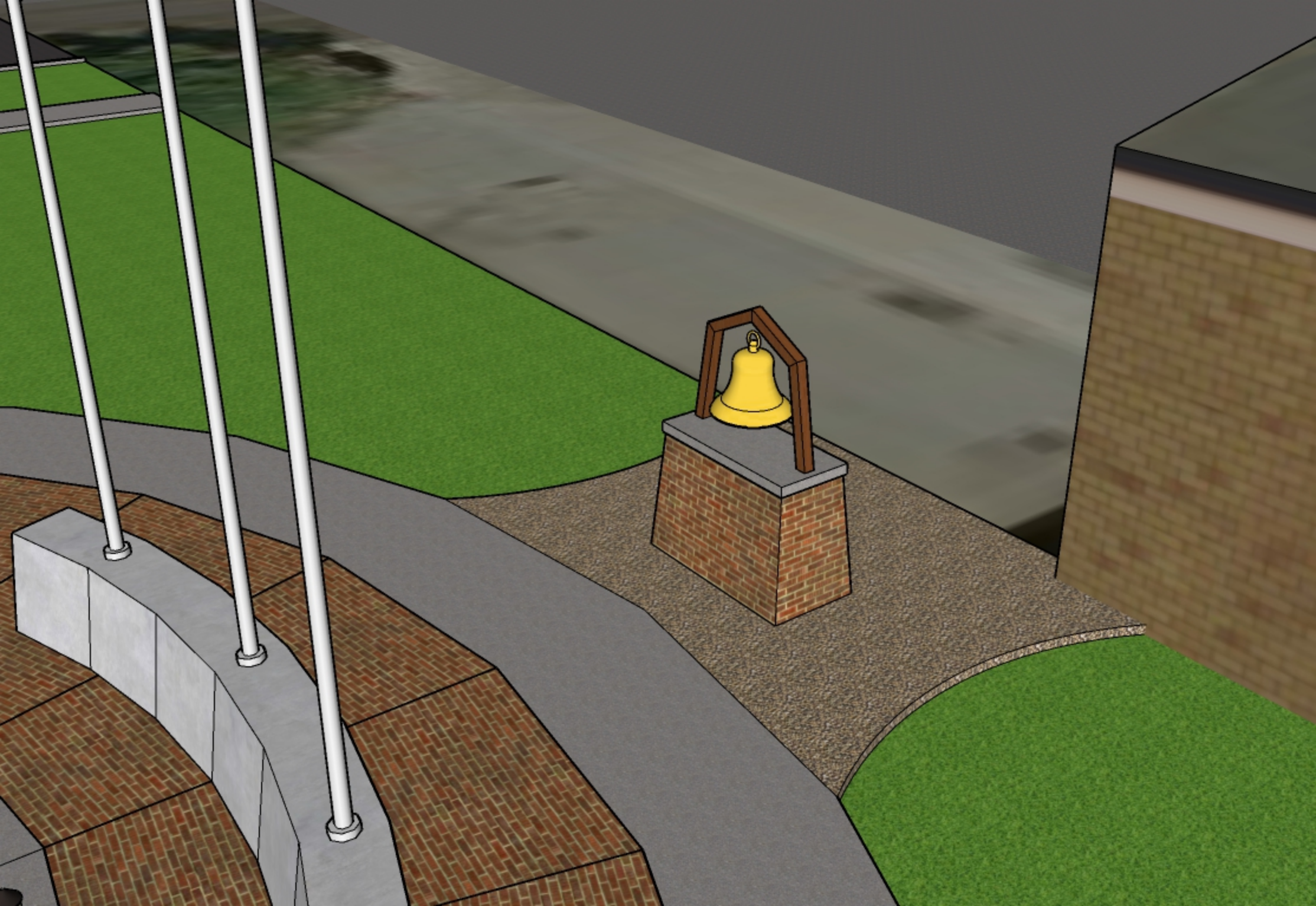


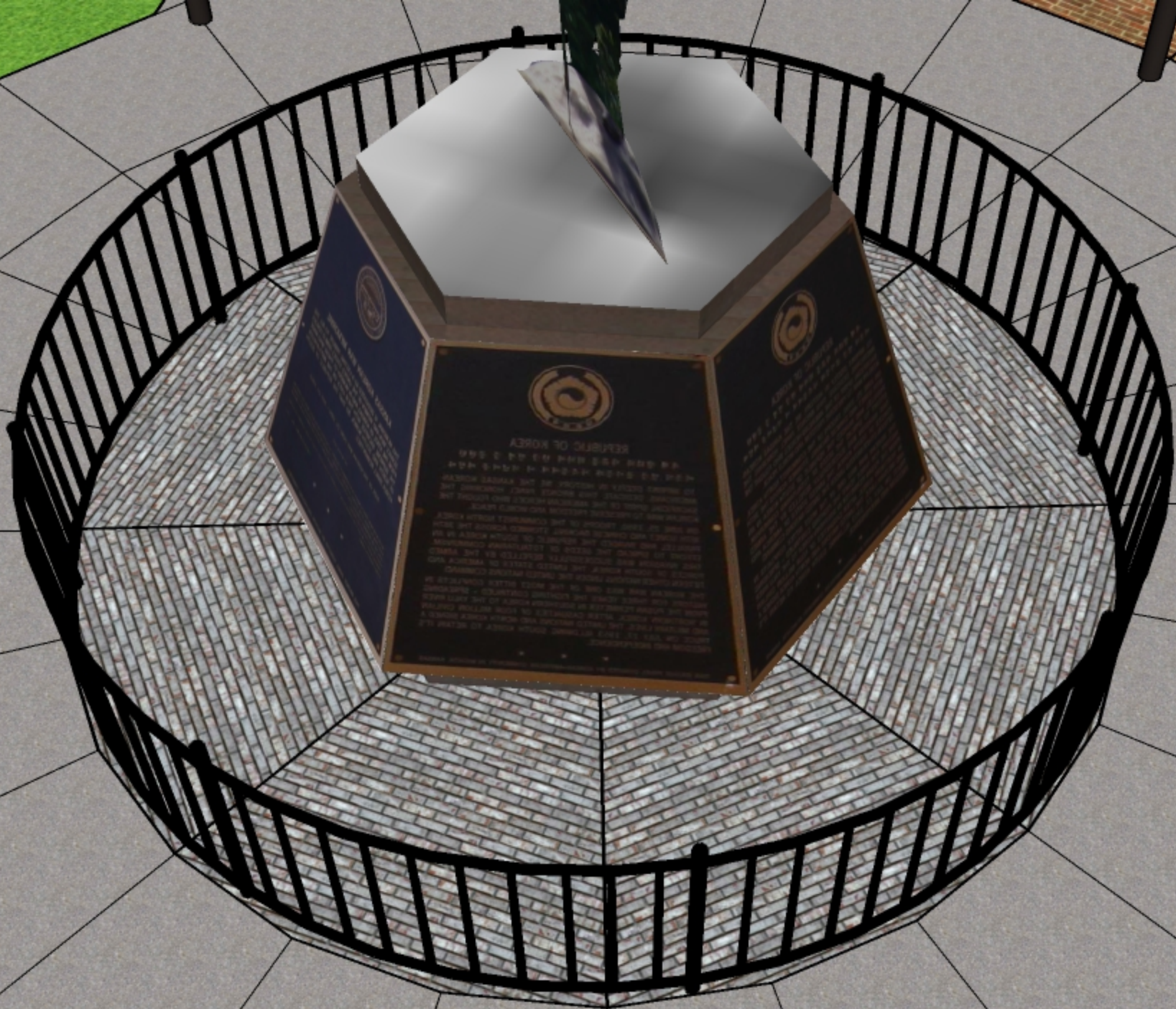














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AGENDA ITEM #10

Discussion regarding the Grantsville City
Justice Court

AGENDA ITEM #11

Discussion with Hamlet Homes
regarding Worthington Ranch
Subdivision located at approximately
1200 North Old Lincoln Highway

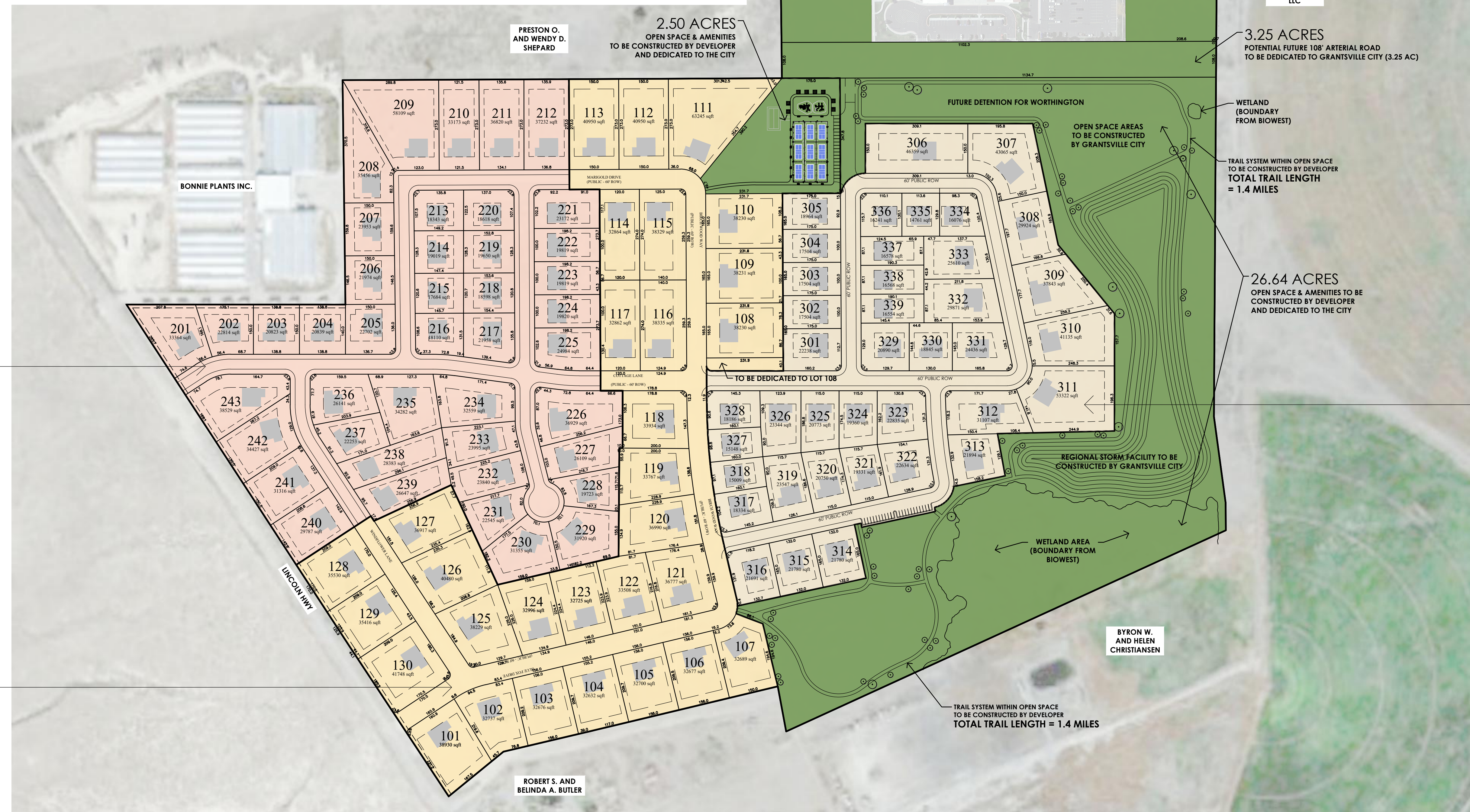
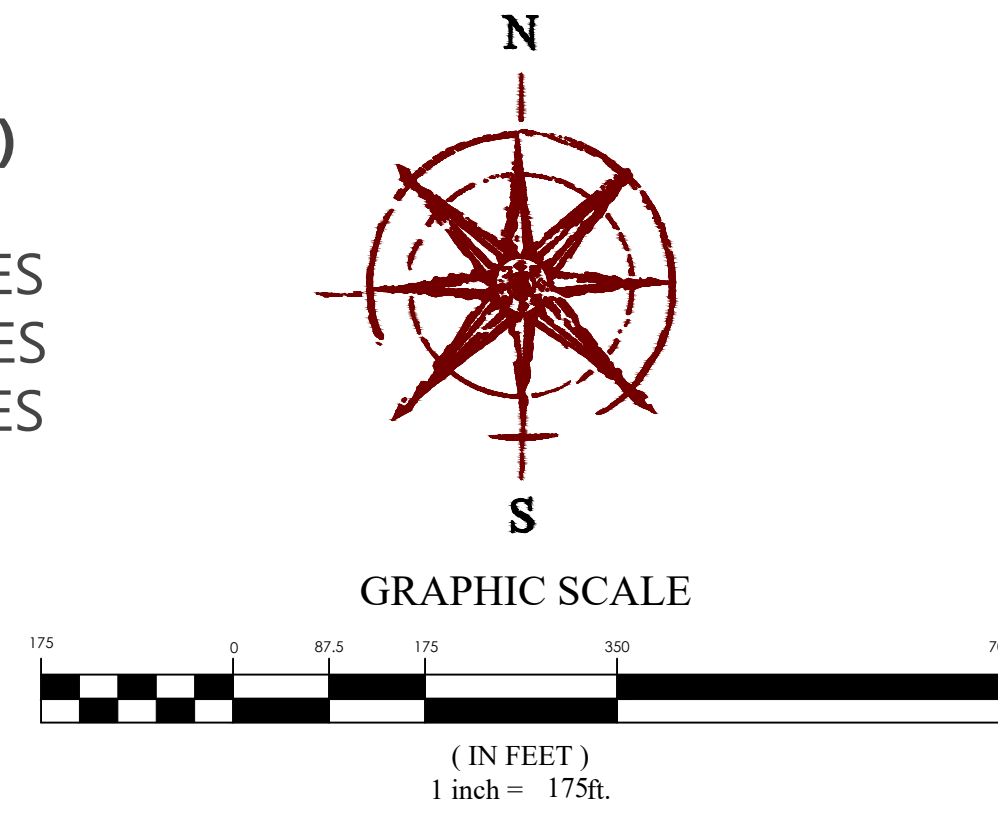
CONCEPT TABULATIONS

TOTAL PROPERTY ACREAGE 157.65 ACRES

OVERALL LOT COUNT 112
 OVERALL DENSITY 0.71 UNITS / ACRE
 (1.41 ACRES / UNIT)

PHASE 1 30 LOTS, 32.99 ACRES
 PHASE 2 43 LOTS, 31.64 ACRES
 PHASE 3 39 LOTS, 25.95 ACRES

LAND DEDICATED TO CITY 69.57 ACRES
 PUBLIC RIGHT OF WAY 15.21 ACRES



WORTHINGTON RANCH PH. 2 & 3 concept B

GRANTSVILLE CITY, TOOELE COUNTY

3/29/2023

23-0058







1340 South

1040 East

1340

8





2189

KINROSS
ESTATES

MANSON
REALTY



2088





AGENDA ITEM #12

Council Reports

AGENDA ITEM #13

Closed Session (Imminent Litigation,
Personnel, Property)

AGENDA ITEM #14

Adjourn